

Borough Council of
**King's Lynn &
West Norfolk**



King's Lynn Area Consultative Committee

Agenda

Monday, 28th June, 2021
at 4.30 pm

in the

**Assembly Room
Town Hall
Saturday Market Place
King's Lynn**

Also available to view at WestNorfolkBC on You Tube



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

**KING'S LYNN AREA
CONSULTATIVE COMMITTEE
AGENDA**

DATE: MONDAY, 28TH JUNE, 2021

**VENUE: ASSEMBLY ROOM, TOWN HALL, SATURDAY
MARKET PLACE, KING'S LYNN PE30 5DQ**

TIME: 4.30 pm

1. APPOINTMENT OF CHAIR

To appoint a Chair for the Municipal Year 2021/22.

2. APPOINTMENT OF VICE-CHAIR

To appoint a Vice-Chair for the Municipal Year 2021/22.

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. MINUTES OF PREVIOUS MEETING (Pages 6 - 10)

To confirm as a correct record the minutes of the previous meeting.

5. DECLARATIONS OF INTEREST

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

6. URGENT BUSINESS

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

7. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard on before a decision on that item is taken.

8. CHAIRMAN'S CORRESPONDENCE (IF ANY)

9. UPDATE ON POLICING IN KING'S LYNN

To receive an update from the Police.

10. FEEDBACK ON PLAY AREAS INFORMAL WORKING GROUP

To receive an update on the Informal Play Areas Working Group.

11. UPDATE ON TOWNS DEAL AND OTHER TOWN CENTRE RELATED PROJECTS

To receive an update from the Assistant Director – Regeneration, Housing and Place.

12. APPOINTMENT TO THE KLACC PLANNING SUB-GROUP

To appoint Members to the KLACC Planning Sub-Group. The current Members are:

Cllr S Collop (Chair)
Cllr L Bambridge
Cllr B Jones
Cllr A Kemp

13. COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (Pages 11 - 16)

The Committee is asked to consider items for a future Work Programme for

The Committee is also asked to consider the Cabinet's Forward Decision List.

14. DATE OF NEXT MEETING

The next meeting of the Committee is scheduled for Monday 27 September – time to be confirmed.

To: Members of the King's Lynn Area Consultative Committee

Councillors Miss L Bambridge, F Bone, J Collop, S Collop, A Dickinson, G Howman, C Hudson, B Jones, C Joyce, A Kemp, J Lowe, J Rust, A Tyler and M Wilkinson

Cabinet Members:

Councillor G Middleton – item 11

For Further information, please contact:

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King's Lynn PE30 1EX

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

KING'S LYNN AREA CONSULTATIVE COMMITTEE

Minutes from the Meeting of the King's Lynn Area Consultative Committee held on Monday, 9th November, 2020 at 3.30 pm in the Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube

PRESENT: Councillor A Tyler (Chair)
Councillors Miss L Bambridge, F Bone, J Collop, S Collop, A Dickinson,
G Howman, C Hudson, B Jones, C Joyce, A Kemp, J Lowe,
J Rust and Mrs M Wilkinson

John Greenhalgh - Assistant Director, Community & Partnerships and
Management Team Representative
Michelle Drewery - Assistant Director, Resources
Kathy Wagg - Democratic Services Officer

1 WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting. He advised the Committee that the meeting was being broadcast live on You Tube.

[Click here to view a recording of the meeting.](#)

2 APOLOGIES FOR ABSENCE

There were no apologies for absence.

3 MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting were agreed as a correct record.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 URGENT BUSINESS

There was no urgent business to report.

6 MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

There were no Members present pursuant to Standing Order 34.

7 **CHAIRMAN'S CORRESPONDENCE (IF ANY)**

There was no Chair's correspondence to report.

8 **REPORT OF THE INFORMAL WORKING GROUP - OPEN SPACE REVIEW**

[Click here to view a recording of this item on You Tube.](#)

The Chair invited John Greenhalgh to present the report from the Informal Working Group.

The Assistant Director explained that the Working Group consisting of Councillors Bone, Kemp and Rust met with officers on two occasions 15 September and 14 October.

At the meeting held on 15 September the Working Group received a report from Nathan Johnson listing and detailing the existing play areas in King's Lynn. As a result of this, and prior to making a decision, the Informal Working Group decided to visit the play / recreational areas listed for a visual survey.

At the meeting held on 14 October 2020, the Informal Working Group reported back on the visual survey and received example costings for various pieces of equipment and also estimates for repairs and improvements to the Wisbech Road Play area.

The Working Group were also informed that in addition to the £30,000 capital funds held within the 2020/2021 budget, a further £20,000 was estimated to be available as a result of an underspend on Special Expenses following the decision to utilise South Lynn Community Centre for staffing purposes during Covid-19.

The Assistant Director drew the Committee's attention to the recommendations, outlined in the report.

The Chair then invited Councillor Rust, a member of the Informal Working Group to outline their recommendations.

Councillor Rust commented that in fact King's Lynn, as a whole, was well provided for and the Council should be proud of what was available for children and young people.

Councillor Rust also thanked Nathan Johnson for the information that he had provided to the Informal Working Group.

Councillor Rust reminded the Committee that at the last Special Expenses Meeting, the Committee had voted to allocate £30,000 to

South Lynn. Cabinet then agreed that the £30,000 should be allocated across the whole of King's Lynn area.

She added that Councillor Kemp had put forward a strong case for her area, but the Informal Working Group had identified other areas which required further play equipment. It was also noted that there was a lack of equipment for those with access needs.

Some of the issues that had been raised related to maintenance issues rather than capital, which the budget of £30,000 was for.

Councillor Rust felt that the Informal Working Group should continue to review the play equipment in King's Lynn and develop areas for young people.

Councillor Rust urged the Committee to endorse the recommendations set out in the report.

Councillor Kemp also endorsed the recommendations and stated that she also considered that the Informal Working Group should continue with an ongoing review of play areas.

The Chair then invited questions from the Committee.

Following a comment from Councillor Mrs Wilkinson, the Assistant Director stated that it would be important to keep this Informal Working Group going and maintenance issues could also be looked at as part of the review.

Councillor Mrs Collop informed the Committee that there had been a lot of anti-social behaviour at Orchard Crescent, which was connected to the play area in Orchard Crescent. The Police had been involved and there was a meeting scheduled for the following week with Ward Councillors and other parties.

Councillor Howman added that he felt that there was good provision within Fairstead and King's Reach at the moment. However, he did have concerns relating to Doorstep Green in Fairstead, which was a one-off funding programme, and there was currently nothing being done to maintain it. He asked whether this area could be brought back into Council ownership. The Assistant Director asked Councillor Howman to email him the details and this could be placed on the Committee's Work Programme.

Councillor Kemp added that there were also two small areas within her Ward, and she felt that it was important that the Informal Working Group picked-up these areas as part of the on-going review.

Councillor Joyce stated that he did not have an issue with providing extra play equipment especially in West Lynn, however he did have

concerns relating to the provision of CCTV and a higher fence for the South Lynn Play area.

Councillor Kemp outlined to the Committee the reasons why she had requested CCTV and the fence for the South Lynn Community Centre. She stated that this is what the residents of South Lynn had called for.

Councillor J Collop referred to the £20,000 that was available for Edma Street and Queen Elizabeth Avenue and asked for a breakdown of the equipment to go in each area. Councillor Rust explained that Nathan Johnson would be providing some costings and equipment to provide best value. Councillor Collop asked to be copied into the costings and proposals, which was agreed.

Councillor Joyce proposed an amendment to the recommendation that £19,000 be made available for play equipment for South and West Lynn and £11,000 to be available for CCTV to be deployed where deemed necessary, which was seconded by Councillor Dickinson.

Councillor Rust queried that the recommendation from the Informal Working Group also included a fence.

The Democratic Services Officer then carried out a roll call on the amended recommendation and, after having been put to the vote, was lost.

The Democratic Services Officer then carried out a roll call on the recommendation contained within the report and, after having been put to the vote, was carried, and it was:

RESOLVED: (1) That £30,000 to made available for the South and West Lynn areas. Approximately £11,000 for CCTV and fence repairs at the Wisbech Rd play area and approximately £19,000 for new equipment.

(2) That £20,000 to made available for additional equipment at Edma St and Queen Elizabeth Ave Play areas.

Note: Nathan Johnson will provide Members with more detailed reports of what play equipment is achievable within these financial limits.

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KING'S LYNN SPECIAL EXPENSES REPORT - TO FOLLOW

[Click here to view a recording of this item on You Tube.](#)

The Assistant Director, Resources presented a report and reminded the Committee that one of its Terms of Reference was “to act as a consultative forum on the funding raised by, and utilisation of the King’s Lynn Special Expenses, and to offer input on priorities for this expenditure and of appropriate the level of funds to be raised”.

The Assistant Director drew the Committee's attention to the Council Tax base for King's Lynn for 2022/2022 which stood at 10,660.2 which was a decrease of 11.9 from 2020/2021.

The Committee noted the main movements between the special expenses charge for 2020/2021 and 2021/2022, which related to:

- Footway lighting
- Open Spaces; and
- Bus Shelters

The Assistant Director responded to questions from the Committee.

RESOLVED: That the Committee endorsed the Special Expenses charge for 2021/2022 as set out in 2.2 of the report.

10 **COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST**

[Click here to view this item on You Tube](#)

Cllr Joyce asked for the Local Plan to be added to the work programme.

11 **DATE OF NEXT MEETING**

The next meeting of the Committee would be held on **Thursday, 28 January 2020**. The time of the meeting would be advised in due course.

The meeting closed at 5.15 pm

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
15 June 2021						
	Local Plan Review Documentation – Pre Submission	Key	Council	Development Exec Dir – G Hall		Public
11	Norfolk Strategic Planning Framework – Green Infrastructure and Recreational Impact Avoidance and Mitigation Strategy (GI / RAMS)	Key	Cabinet	Development Exec Dir – G Hall		Public
	Caravan Site Management Fit and Proper Person Scheme	Non	Cabinet	Housing Asst Dr – J Greenhalgh		Public
	Anti Fraud and Corruption Strategy	Non	Council	Leader Asst Director S151- M Drewery		Public
	Southgates Regeneration Area masterplanning	Key	Cabinet	Project Delivery Asst Dir Housing & Place D Hall		Public
	Appointments to outside bodies	Non	Cabinet	Leader		Public
	Appointment to sub committees and task groups	Non	Cabinet	Leader		Public
	Review of Delegation Scheme to co-incide with changes in Cabinet areas of responsibility	Non	Cabinet	Leader		Public
	Parkway	Key	Council	Project Delivery Asst Dir Companies and Housing Delivery – D Ousby		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
3 August 2021						
	Update to the Major Project Board Terms of reference	Non	Cabinet	Leader Asst Dir Property & Projects – M Henry		Public
	Revenue Outturn 2020/2021	Key	Cabinet	Leader Asst Dir - M Drewery		Public
	Capital Programme and Resources 2020-2025 Outturn	Key	Cabinet	Leader Asst Dir - M Drewery		Public
12	Provision of legal services	Key	Cabinet	Leader Chief Executive		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Interim arrangements for meetings	Non	Cabinet	Leader Chief Executive		Public
	Town Deal	Key	Cabinet	Business Development Asst Dir Housing & Place – D Hall		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

	Lynnsport One	Key	Council	Project Delivery Asst Dir Companies & Housing Delivery – D Ousby		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Members Enquiries arrangements	Non	Council	Leader Chief Executive		Public
	Parkway	Key	Council	Project Delivery Asst Dir Companies and Housing Delivery – D Ousby		Public
	Allocation of members budget for ward issues.	Non	Cabinet	Climate Change and Commercial Services Asst Director – S Ashworth		Public

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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
21 September 2021						
	Pay Award 2021-22	Non	Cabinet	Leader Exec Dir – D Gates		Public
	Review of Corporate Business Plan	Key	Council	Leader Chief Executive		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
16 November 2021						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
11 January 2022						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
8 February 2022						
	Budget	Key	Council	Leader S151 Officer Asst Dir Resources		Public
	Capital Programme	Key	Council	Leader S151 Officer Asst Dir Resources		Public
	Treasury Management Strategy	Key	Council	Leader S151 Officer Asst Dir Resources		Public
	Capital Strategy	Key	Council	Leader S151 Officer Asst Dir Resources		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
15 March 2022						

**KING'S LYNN AREA CONSULTATIVE COMMITTEE
WORK PROGRAMME 2021 / 2022**

28 June 2021

- Update from the Police
- Feedback on Informal Working Group – Play Areas
- Update on Towns Fund and other King's Lynn related works
- Appointments to KLACC Planning Sub-Group

27 September 2021

- Special Expenses Monitoring report

11 November 2021 (Special Expenses)

- 2022/2023 King's Lynn Special Expenses

31 January 2022

- Update from the Police

28 March 2022

Potential future items to be programmed:

- Invite representative from the Conservancy Board
- Dr Paul Richards – Heritage Promotion in King's Lynn
- Invite representative from the Shakespeare's Guildhall Trust
- Programme of Events
- COVID 19 - Impact on bus / train / ferry services